



ASSOCIATION OF ADMINISTRATIVE ASSISTANTS
ASSOCIATION DES ADJOINTS ADMINISTRATIFS

Hamilton Branch

2009 – 2010 Meeting and Speaker Series
“Professionalism Through Education”

Date	Event	Speaker
Thursday, September 17, 2009	Defining your Personal Brand - an interactive discussion to examine the factors of personal branding and value propositioning to differentiate your unique talents and capabilities	Louise Taylor Green, VP Human Resources and Organizational Development, Hamilton Health Sciences
Thursday, October 15, 2009	5 Things You Need to Know about Planning your Estate	Keith Augustine, BA,CMA,CFP,FCSI,TEP Mutual Funds Investment Specialist Meridian Credit Union
Thursday, November 19, 2009	The Power of Positivity	Barbara A. Gardiner, Branch Manager Meridian Credit Union
Thursday, November 26, 2009	Business After Business	Hosted by the Chamber of Commerce and Association of Administrative Assistants
Thursday, December 17, 2009	Branch Holiday Season - Social	
Thursday, January 21, 2010	Eat Well with Canada’s Food Guide - learn to read labels, portion size and menu planning	Cindy Purnomo, Community Food Advisor
Thursday, February 18, 2010	Products, Solutions & Security for today’s dynamic Administrative Assistants	Karla Robson Business Administrator CIA Computing Ltd.
Thursday, March 18, 2010	Community Engagement	Heather Pullen, Manager, Public Relations, Hamilton Health Sciences
Thursday, April 15, 2010	Branch Annual General Meeting	
Tuesday, April 20, 2010	Annual Administrative Professional Educational Seminar Jane Cooper, Associate Dean, School of Business, Mohawk College “Working In Today’s Multigenerational Workforce”	
Thursday, May 20, 2010	Preventing Workplace Violence: Violence is Not Part of the Job	Jane Hastie, Human Rights Specialist, Hamilton Health Sciences
	2009/2010 Hamilton Branch Charity Cheque Presentation - Childminding Program run by the Hamilton Wentworth District School Board - Community & Continuing Education - King William Learning Centre	
Thursday, June 3 to Saturday, June 5, 2010	2010 National Annual AGM and Q.A.A. Graduation Blue Mountain Resort, Collingwood, Ontario	
Thursday, June 17, 2010	Branch Social Event - Details to follow	

The Scottish Rite Club of Hamilton - 4 Queen Street South - Hamilton

5:30 p.m. cocktails 6:00 p.m. dinner

\$23 for members \$26 for non-members

- cheques made payable to: Association of Administrative Assistants - Hamilton Branch

RSVP

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**Don't forget your change
for the donation jar to raise funds for our Annual Charity - The King William Learning Centre**