



IMPORTANT DATES TO REMEMBER

ASSOCIATION OF ADMINISTRATIVE ASSISTANTS
ASSOCIATION DES ADJOINTS ADMINISTRATIFS

www.aaa.ca

TORONTO CHARTER BRANCH EXECUTIVE COMMITTEE (TEAM)

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Year Book Co-ordinator: Adrian De Sousa

2011-2012 TCB GENERAL MEETING PROGRAM

September	October	November	December
S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
January	February	March	April
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May	June	July	August
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Thursday, Sept. 22, 2011 Meet and Greet
Information Night
6:30 pm to 8:30 pm
TIME:
LOCATION: University of Toronto
252 Bloor Street West, ROOM 2211
Toronto, ON **ALL WELCOME—FREE**

Wednesday Oct. 19, 2011 Chala Dincoy,
Guest Speaker

Wednesday, Nov. 16, 2011 Bob Koehler,
Guest Speaker

Wednesday, Jan. 25, 2012 Andrea Kelly
Guest Speaker

Wednesday, Feb. 22, 2012 Laura Cicchelli
Guest Speaker

Tuesday, Mar. 20, 2012 Judy Shierman
Guest Speaker

Wednesday, Apr. 18, 2012 Annual General
Meeting
Lori Yes,
Guest Speaker

May 24-26, 2012 National Annual
General Meeting,
Toronto Charter
Branch Host
Location: watch
for details at
www.aaa.ca

GENERAL MEETING LOCATION:

LOCATION: Further details to follow

TIME:

6:00 pm—networking 6:30 pm Guest Speaker
7:40 pm—Monthly General Meeting

MEMBERS—FREE

NON-MEMBERS/GUESTS: \$5.00

R.S.V.P. LAURA NASH— nashl@sympatico.ca
Phone: (416) 251-9936 or
JACKIE COOK— (416) 622-9759

Refreshments provided.

*Professionalism through Education
Le professionnalisme par l'éducation*