



**ASSOCIATION OF ADMINISTRATIVE ASSISTANTS
ASSOCIATION DES ADJOINTS ADMINISTRATIFS**

Q.A.A. CONTACTS AND COURSE TITLES

UNIVERSITY OF WESTERN ONTARIO (LECTURE)

Continuing Studies at the Western Galleria London
355 Wellington Street, London, ON N6A 3N7

Phone: (519) 661-3658 / Fax: (519) 661-3799

E-Mail: cstudies@uwo.ca

Association Courses	U of Western Ontario Courses	
	UWO Continuing Education Equivalent	UWO Degree Credit Equivalent: (NOT Offered through Continuing Education)
Compulsory Courses:	Compulsory Courses:	
<ul style="list-style-type: none"> • Business Administration • Business English • Organizational Behaviour 	<ul style="list-style-type: none"> • Business Administration • Managerial Communications • Organizational Behaviour 	<ul style="list-style-type: none"> • Business 20 • Writing 101 • Admin Studies 180
Elective Courses:	Elective Courses:	
<ul style="list-style-type: none"> • Financial Accounting 	<ul style="list-style-type: none"> • Fundamentals of Accounting 	<ul style="list-style-type: none"> • Business 257
<ul style="list-style-type: none"> • Business or Commercial Law 	<ul style="list-style-type: none"> • Business Law 	<ul style="list-style-type: none"> • Admin Studies 275 a/b
<ul style="list-style-type: none"> • Computer Technology 	<ul style="list-style-type: none"> • No Equivalent 	<ul style="list-style-type: none"> • No Equivalent •
<ul style="list-style-type: none"> • Interpersonal Communications 	<ul style="list-style-type: none"> • Interpersonal Communications 	<ul style="list-style-type: none"> • Admin Studies 151E
<ul style="list-style-type: none"> • Economics 	<ul style="list-style-type: none"> • Economics 	<ul style="list-style-type: none"> • Eco 20
<ul style="list-style-type: none"> • Human Resources Management 	<ul style="list-style-type: none"> • No Equivalent 	<ul style="list-style-type: none"> • No Equivalent
<ul style="list-style-type: none"> • Marketing 	<ul style="list-style-type: none"> • Marketing 	<ul style="list-style-type: none"> • No Equivalent
<ul style="list-style-type: none"> • Principles & Practice of Supervision 	<ul style="list-style-type: none"> • No Equivalent 	<ul style="list-style-type: none"> • No Equivalent
<ul style="list-style-type: none"> • Psychology 	<ul style="list-style-type: none"> • No Equivalent 	<ul style="list-style-type: none"> • Psych 20